

Job Description:

Startup Accelerator Manager



Job Title: Startup Accelerator Manager

Division: Climate-KIC DACH

Reports to: Regional Lead DACH Startup Programme

Contract: Open-ended, 100%

Salary: Competitive

Location: Berlin

Start Date: ASAP

Apply by: applications are reviewed continuously

Business Background

Climate-KIC is the EU's largest public private partnership addressing climate change through innovation to build a low carbon economy.

We run programmes for students, startups and innovators across Europe in major cities, convening a community of the best people and organisations.

Climate-KIC is supported by the European Institute of Innovation and Technology (EIT), a body of the European Union.

Purpose & Responsibilities of the Role

The Startup Accelerator in the DACH geography is one of Climate-KIC's most successful programmes with our startups raising over €m100 per year in funding. The Accelerator Manager Berlin is responsible for the delivery of the programme in strong collaboration with her/his colleagues in Germany, Austria, and Switzerland.

Join our small but energetic team and be responsible for designing and delivering Climate-KIC's Accelerator Programme in Berlin, helping to position the Accelerator as the best in Europe for clean-tech entrepreneurs.

Key responsibilities include:

Programme Implementation, Monitoring & Improvement

- Be the first point of contact for startups interested in Climate-KIC's Accelerator Programme
- Establish a scouting campaign to attract applications from the best founders in the field
- Manage the startup pipeline and the competitive selection process ensuring the most promising ventures enter the programme
- Together with our network of coaches and mentors monitor startup progression and initiate appropriate supportive actions
- Further develop a curriculum addressing the needs of the participating startups and oversee its implementation
- Ensure continued and measurable high quality outputs of the programme through feedback, review and reporting mechanisms



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- Collaborate with the four other locations in the region in developing, prototyping and introducing new programme elements for ideation/pipeline management, coaching/mentoring, community management, acceleration

Programme Execution & Administration

- Oversee the planning and scheduling of two six-month batches annually
- Take care of logistics for local events, e.g. trainings, community and investor events
- Document the implementation of the programme and its KPIs to report back to its funders
- Oversee programme performance assessment and year-end reporting

Business Development, Relationship Management & Fundraising

- Support and grow a vibrant community of alumni, investors, partners and mentors around the programme
- Manage relationships with implementation partners and external stakeholders
- Represent Climate-KIC and its Accelerator programme in the local startup ecosystems

Required Background & Qualifications

- University degree (Bachelor's or Master's) in business administration or another relevant field
- 2-5 years of work experience in startup acceleration / incubation, venture capital or strategy consulting
- Strong organizational and project management skills
- Deep understanding of innovation management and entrepreneurship
- Understanding of the drivers and impacts of climate change, challenges in the fields of energy, (e-)mobility, circular economy etc. are an advantage
- Knowledge of the Berlin startup ecosystem
- Fluency in English and German – working language is English

Application Process

Climate-KIC values diversity and welcomes applications from all suitably qualified candidates regardless of age, gender, race, disability, sexual orientation, religion or ethnic background.

We offer a vibrant working environment in an inspiring community of climate innovators across Europe. Please submit your CV and cover letter in English.

Applications should be sent to info@climate-kic.org by close of business on 17 December 2017. Please state your earliest availability and salary expectations.

We are

Dynamic • Passionate • Engaging • Open • Inspiring • Excellent • Empowering

<http://www.climate-kic-dach.org>

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